



मध्य प्रदेश ग्रामीण बैंक

Madhya Pradesh Gramin Bank
(Scheduled Bank Owned by Government)

**Head Office: At C21, Business Park,
C21 Square
Opposite Hotel Radisson Blu,
MR - 10,
Indore 452010.
Ph: 0731-244 5333.
e-mail: ho.csd@mpgb.bank.in ; website:
www.mpgb.bank.in**

**Tender Ref. No. OPEN TENDER/MADHYA PRADESH GRAMIN
BANK/CSD/SECURITY PRINTING/09/2026, DTD. 29/09/2026**

Tender for

**Empanelment and Rate contract of Security Printing Press/Printers for Printing
and Supply of Cheque (SB/CA/CC),
Demand Draft on CTS- 2010 FORMAT**



PART 1: INTRODUCTION:

Madhya Pradesh Gramin Bank is operating in 55 districts namely Agar Malwa, Alirajpur, Anuppur, Ashoknagar, Balaghat, Barwani, Betul, Bhind, Bhopal, Burhanpur, Chhatarpur, Chhindwara, Damoh, Datia, Dewas, Dhar, Dindori, Guna, Gwalior, Harda, Indore, Jabalpur, Jhabua, Katni, Khandwa, Khargone, Maihar, Mandla, Mandsaur, Mauganj, Morena, Narmadapuram, Narsinghpur, Neemuch, Niwari, Pandhurna, Panna, Raisen, Rajgarh, Ratlam, Rewa, Sagar, Satna, Sehore, Seoni, Shahdol, Shajapur, Sheopur, Shivpuri, Sidhi, Singrauli, Tikamgarh, Ujjain, Umaria, and Vidisha of all over Madhya Pradesh.

INVITATION TO BID

Madhya Pradesh Gramin Bank invites Application for empanelment of reputed Printing Press/Firms approved by NPCI/IBA for supply/Printing of Saving Bank/Current Account /Cash Credit cheque books and Demand Drafts in CTS-2010 format for its Branches.

The Bidding Document can be obtained from the Bank as under or downloaded from Bank's Website www.mpgb.bank.in under "Tender" section and the BID should be submitted to the under mentioned office directly/by post/by courier.

- ❖ Bank reserves the right to change the dates mentioned in this tender document, which will be communicated to the vendors/Press, accordingly as and when required.
- ❖ The information provided by the vendors in response to this tender document will become the property of Madhya Pradesh Gramin Bank and will not be returned. Madhya Pradesh Gramin Bank reserves the right to amend, rescind or reissue this tender and all amendments will be advised to the vendors and such amendments will be binding on them.

Please note that all the information desired needs to be provided. Incomplete information may lead to disqualification/ non-consideration of the proposal.

DISCLAIMER

PART – 2

The information contained in this tender document or information provided subsequently to Vendor(s) or applicants whether verbally or in documentary form by or on behalf of Madhya Pradesh Gramin Bank (Bank), is provided to the Vendor(s) on the terms and conditions set out in this tender document and all other terms and conditions subject to which such information is provided.

This tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this tender is to provide the Vendor(s) with information to assist the formulation of their proposals. This tender does not claim to contain all the information each Vendor may require. Each Vendor should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this tender. No contractual obligation whatsoever shall arise from the tender process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Vendor.



Section 1 - Bid Schedule and Address:

SL	Description of Information/ Requirement	Information / Requirement
1	Tender Reference Number	OPEN TENDER/MADHYA PRADESH GRAMIN BANK/CSD/SECURITY PRINTING/09/2026, DT.29/09/2026
2	Date of publish of tender	29-09-2026
3	Last date for receipt of queries, if any.	07-10-2026, 5:00 PM
4	Pre Bid Meeting	08-10-2026, 3:00 PM at the Bank's Head Office, Indore
5	Bid Submission Mode.	Offline by post/courier/by hand only
6	Last date of submission of bids along with checklist with page no	21-10-2026, 5:00PM
7	Date, time and venue for opening the technical bid.	21-10-2026, 5:30PM at the Bank's Head Office, Indore. Authorized representatives of vendors may be present during opening of the Technical Bids. However Technical Bids would be opened even in the absence of any or all of the vendor's representatives.
8	Date, time and venue for opening the commercial bid	Will be intimated to technically short-listed bidders through Email separately.
9	Address for Communication / Submission of Bids	The General Manager, Madhya Pradesh Gramin Bank, Head Office, C21, Business Park, C21 Square Opposite Hotel Radisson Blu, MR - 10, Indore 452010.
10	Contact e-mail ID	ho.csd@mpgb.bank.in ho.it@mpgb.bank.in

Note:

1. If last day of submission of bids is declared a holiday under NI Act by the Government or any restriction imposed by Government, subsequent to issuance of tender the next working day will be deemed to be the last day for submission of the tender. The Bid/s which is/are deposited after the said date and time shall not be considered.
2. If Pre bid meeting date or opening of bid is declared a holiday under NI Act by the Government or any restriction imposed by Government, subsequent to issuance of tender the next working day will be deemed to be scheduled for pre bid meeting or opening of bid.
3. Madhya Pradesh Gramin Bank on or before last date and time of submission of Bids. Any delay due to postal and or courier will not be considered towards relaxation in submission of physical copies of required documents.

SECTION-2- Scope of work and Eligibility Criteria

2.1. Scope of Work

1. Bank is inviting bid towards empanelment of security Printing Press/Printers for Supply of Cheque (SB/CA/CC) (personalize) & Demand Draft on CTS- 2010 FORMAT.
2. The selected vendor will be responsible for implementation of end-to-end security management solution in the bank.
3. **Value of Purchase order may be less than Rs.05.00 lacs at single instance.** However, bank may place **repeated** orders during the contract period.
4. The empanelment and rate contract would be for a period of 3 years from the date of agreement of contract subject to annual/periodical review.
5. The selected vendor will be required to supply the security items as per the order during the period of contract at the contracted rate within the timeline specified in work order.



6. The Bank may at its discretion increase / decrease quantity of the items while placing final order. It may also order the entire quantity in one lot or in piecemeal manner as per the requirement of the Bank from time to time.
7. No advance payment will be made at any stage.
8. **In the event of violation of any terms and conditions of tender documents, EMD deposit will be forfeited. Besides, the printer will be removed from empanelment and will be debarred from any future bidding of the bank for 3 years.**
9. **Work order: 100% work order will be placed to L-1 bidder.** In case of non-acceptance of work order by the L-1 bidder, the same shall be offered to the L2. If L2 bidder is not agree to execute the work with L-1 price, the same shall be offered to the L3 bidder and so on. If any of the bidders are not accept the L-1 price, the tender will be canceled and re-tender will be published and bank shall **blacklist the L-1 bidder for 3years** from the date of the letter. In case of 2 bidders having equal rate qualify as L1 then the work order will be **distributed equally and no other L2 or L3** will be considered.
10. The Security items are to be packed properly and to be delivered at **designated site(s)** at the vendors risk and responsibility. The cost of transportation and any other expenses are to be borne by the bank as per actual.
11. Post-delivery inspection of the printed material will be done by authorized officials of the Bank and if quality/ quantity of the material is found not to be acceptable, then the materials may be rejected and the printer shall have to take back the material at his own cost.
12. The bill, item wise is to be sent to Head Office. We will make payment after full and final delivery of the item(s) as per our terms and conditions.

2.3. Duration of Empanelment:

Those Vendors who qualify in technical evaluation will be eligible for empanelment in the Bank for a period of three years from the date of intimation of letter, subject to satisfactory performance on review. The Bank reserves the right to curtail the validity of contract. The vendor has to submit their acceptance of offer /consent in writing for working with Bank as per the Terms and Conditions of this tender.

2.4. Duration of contract

The contract period is for 3 years. Bank may of its sole discretion extend the contract period thereafter for maximum period of **two more years subject to satisfactory performance** of the printer. However, the contract may be terminated by the Bank of its sole discretion if the service/performance of the printer is found to be unsatisfactory or not up to the mark.

2.5. Eligibility Criteria :(The following documents to be submitted by the bidder)

Each of the following criteria should be fulfilled for further evaluation of technical bid. Not fulfilling any one of the criteria will result in rejection of bid:

S.No.	Eligibility Criteria	Supporting Document
1	Bidder should submit the tender draft copy	Tender draft copy should be submitted along with seal and duly signed.
2	The Printers/ Printing Press should be Proprietor, Partnership or Limited Company located at any part of India. In case of Company firm, the Printers should be registered in India under the Indian Companies Act of 1956 or any act as applicable.	The Certificate of Incorporation issued by the Registrar of Companies along with copies of Memorandum and Articles of Association in case of companies' firm. In case of partnership deed with registration certificate/ GST Certificate (in case of Partnership Firm) and incase of proprietorship firm GST Certificate is to be submitted. (Documentary proof should be attached).



3	The annual turnover average for last 3 financial years should not be less than Rs.50.00 lacs . The bidder should have made profit in any one of the three financial years i.e. 2023-24,2024-25 and 2025-26.	Bidder should submit Copy of the audited Balance Sheets & Profit & Loss statement for the financial year 2023-24,2024-25 and 2025-26 and CA Certificate indicating the sales Turnover along with profit for the previous financial years mentioned above.
4	GSTIN Certificate & PAN, IT Return	Copy of GSTIN certificate& PAN to be enclosed. Latest GST filing proof-GSTR-3(B).IT return for Assessment Year 23-24, 24-25 and 25-26.
5	Declaration from clients (PSB/RRB/Private Bank/BFSI) for completion of work/satisfactory performance.	Performance Certificate from client for satisfactory completion of work. Minimum three performance certificate to be submitted.
6	The details of Registered Office and printing Press.	Please enclose documentary proof.
7	Should have been well established in printing for a minimum period of 5 years and should be having the required printing machineries/other facilities for printing jobs (PSB/RRB/Private Bank/BFSI)	Please enclose documentary proof.
8	The Solvency certificate should not be more than six months old from the date of publication of tender.	Bankers' details: Please enclose solvency certificate minimum worth Rs.5 lakh
9	Firm must have been duly approved by IBA for printing of cheques & Demand Drafts.	Documentary proof to be submitted
10	MSME / NSIC / BID cost DD	Original DD or in case of exemption copy of MSME/NSIC document to be submitted.
11	MSME / NSIC / EMD	Original DD or in case of exemption copy of MSME/NSIC document to be submitted.
12	Annexure-A-No Relationship Certificate-The Bidder's firm should not be owned or controlled by any present Director or employee of Madhya Pradesh Gramin Bank	Bidder has to submit A self-declaration by the company letter head. Format Annexure-A
13	Annexure B - Bidder Information	Bidder has to submit the Annexure-B with its own Company/Firm letter head with seal and duly signed.
14	Annexure-C The Printers / Printing press or any of its directors who have been black listed/ de-listed/ de-empaneled by any Government/ Semi Government/ Nationalized Public Sector Banks/ Public Sector Undertaking (PSUs) / Financial Institutes (FIs)/ Corporate Offices will not be considered for Empanelment.	Bidder to submit the Self Declaration certificate as per format provided in " Annexure-C - Declaration for Clean Track Record" of the tender along with the technical bid. (Documentary proof should be attached) duly sealed and signed.
15	Annexure D - Declaration for Acceptance of tender Scope of Work	Bidder has to submit the Annexure-D with its own Company/Firm letter head with seal and duly signed.
16	Annexure E- Declaration for Acceptance of Terms and Conditions	Bidder has to submit the Annexure-E with its own Company/Firm letter head with seal and duly signed.



17	Annexure-F-Specification	Bidder has to submit the Annexure-F with its own Company/Firm letter head with seal and duly signed.
18	Annexure-G-Original Integrity Pact-Stamp paper Rs.500/-	Original Integrity Pact to be submitted.
19	Annexure-H- Track Record for Past Experience The Firm must have executed printing works in PSB/RRB/Private Bank/BFSI with last 3years experience in the product offered from publication of the tender.	Bidder has to submit the Annexure-H with its own Company/Firm letter head with seal and duly signed. Year wise work order to be submitted. Minimum three work orders to be submitted.
20	Annexure-I- Escalation Matrix	Bidder has to submit the Annexure-I with its own Company/Firm letter head with seal and duly signed.

Bidder must comply with all above-mentioned criteria. Non-compliance of any of the criteria for the category bidder has selected, will entail rejection of the offer summarily. BANK reserves the right to verify /evaluate the claims made by the vendor independently. Any decision of BANK in this regard shall be final, conclusive and binding upon the bidder.

1. In case of business transfer where Bidder has acquired a Business from an entity ("Seller"), work experience credentials of the Seller in relation to the acquired Business may be considered.
2. Bidders need to ensure compliance with all the eligibility criteria points.
3. In case of corporate acquisition, split of a company, certificate of incorporation, financial statements, credentials prior to such restructuring could be furnished.
4. Scheduled Bank also include Regional Rural Bank and Co-operative Bank.
5. Scheduled commercial Bank refer to public sector / scheduled commercial Bank in India only.
6. Branches mentioned are per Bank and not cumulative across Bank.
7. The decision of the bank shall be final and binding in this regard. Any deviations will be ground for disqualification.
8. Bank reserve rights to ask any other document for verification purpose.

SECTION-3-BID INFORMATION

3.1. Bid Price

Prices would be **inclusive of all duties levies, and fees whatsoever**. The bidder shall meet the requirements of Goods & Services Tax (GST) as per Government of India. GST will be paid extra.

3.2. Bid Cost and Exemptions

The Bidders will submit the non-refundable amount of **Rs.1500.00 (Rupees One Thousand Five Hundred only)** including GST in form of Demand Draft drawn in favour of "**Madhya Pradesh Gramin Bank**" payable at Indore along with technical bid.

Exemption of Bid Cost will be allowed to bidder registered under MSME / NSIC / Udyog Aadhar as Micro & Small Enterprises of category relevant to this tender and on submission of photo copy of registration certification from relevant authority of Govt. of India.

3.3. Earnest Money Deposit (EMD) and Exemptions

The Bidder is required to deposit Rs.500000/- (**Rupees Five lakh only**) in Demand Draft issued by a scheduled commercial bank drawn in favour of "**Madhya Pradesh Gramin Bank**" payable at Indore must be submitted by the bidder along with Technical bid.

No interest will be paid on the EMD.

Exemption of EMD will be allowed to bidder registered under MSME / NSIC / Udyog Aadhar as Micro & Small Enterprises of category relevant to this tender and on submission of photo copy of registration certification from relevant authority of Govt. of India.



3.4. Return of EMD

EMDs furnished by all unsuccessful Bidders will be returned on the expiration of the bid validity / finalization of successful Bidder, whichever is earlier.

3.5. Forfeiture of EMD

The EMD made by the bidder will be forfeited if:

- Bidder withdraws its bid before opening of the bids.
- Bidder withdraws its bid after opening of the bids but before Notification of Award.
- Selected Bidder fails to accept the **order within five days** from the date of receipt of the order. However, Madhya Pradesh Gramin Bank reserves its right to consider at its sole discretion the late acceptance of the order by selected Bidder.

3.6. Period of Validity of Bids

Bids shall remain valid for a period of 180 days after the date of bid opening as mentioned in Section 1 or as may be extended from time to time. Madhya Pradesh Gramin Bank reserves the right to reject a bid valid for a period shorter than 180 days as non-responsive, without any correspondence.

3.7. Extension of Period of Validity

In exceptional circumstances, prior to expiry of the bid validity period, Madhya Pradesh Gramin Bank may request the Bidders consent to an extension of the validity period. The request and response shall be made in writing. Extension of validity period by the Bidder should be unconditional and irrevocable. The EMD provided shall also be suitably extended. A Bidder may refuse the request without forfeiting the bid Security.

Section -4- Instruction to Bidders

A. BID DOCUMENTS

4.1. Tender/Bid

- Bid, Tender are used to mean the same.
- The Bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the Bidding document. Submission of a bid not responsive to the Bidding Document in every respect will be at the Bidders risk and may result in the rejection of its bid without any further reference to the bidder.

4.2. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and Madhya Pradesh Gramin Bank will in no case be responsible or liable for those costs.

4.3. Clarifications of Bidding Documents and Pre-bid Meeting

A prospective Bidder requiring any clarification of the Bidding Documents may notify Madhya Pradesh Gramin Bank in writing at Madhya Pradesh Gramin Bank's address or through email any time prior to the deadline for receiving such queries before due date.

Bidders should submit the queries only in the format given below:

Sr. No.	Document Reference	Page No	Clause No	Description in tender	Clarification Sought	Additional Remarks (if any)

Replies to all the clarifications, modifications received through mail and email will be posted on our bank website. Any modification to the bidding documents which may become necessary shall be made by Madhya Pradesh Gramin Bank by issuing an Addendum.

4.4. Amendment of Bidding Documents

- At any time prior to the deadline for submission of bids, Madhya Pradesh Gramin Bank may for any reason, whether at its own initiative or in response to a clarification requested by a Bidder, amend the Bidding Documents in Bank website.
- Amendments will be provided in the form of Addenda to the Bidding Documents, which will be posted on Bank Website. Addenda will be binding on Bidders. It will be assumed that the amendments contained in such Addenda had been taken into account by the Bidder in its bid.



3. In order to afford Bidders reasonable time to take the amendment into account in preparing their bids, Madhya Pradesh Gramin Bank may, at its discretion, extend the deadline for the submission of bids, in which case, the extended deadline will be posted on Bank website.
4. From the date of issue, the Addenda to the tender shall be deemed to form an integral part of the tender.

B. Submission of Bid

4.5. Bid Submission Procedure:

Bidder to follow following procedure of Super-scribing of submission of Bid.

1. In technical bid envelope shall be marked as **“TECHINICAL BID FOR OPEN TENDER FOR EMPANELMENT AND RATE CONTRACT OF SECURITY PRINTING PRESS/PRINTERS FOR PRINTING AND SUPPLY OF CHEQUE (SB/CA/CC), DEMAND DRAFT ON CTS- 2010 FORMAT OF MADHYA PRADESH GRAMIN BANK.”**
2. In commercial bid envelope shall be marked as **“COMMERCIAL BID FOR OPEN TENDER FOR EMPANELMENT AND RATE CONTRACT OF SECURITY PRINTING PRESS/PRINTERS FOR PRINTING AND SUPPLY OF CHEQUE (SB/CA/CC), DEMAND DRAFT ON CTS- 2010 FORMAT OF MADHYA PRADESH GRAMIN BANK.”**
3. Both separate envelope of technical bid and commercial bid shall be reached to us within a single sealed and closed envelope with marked on the top of front side of the envelop as **“OPEN TENDER FOR EMPANELMENT AND RATE CONTRACT OF SECURITY PRINTING PRESS/PRINTERS FOR PRINTING AND SUPPLY OF CHEQUE (SB/CA/CC), DEMAND DRAFT ON CTS- 2010 FORMAT OF MADHYA PRADESH GRAMIN BANK.”** The name of the bidder, Contact Person, Address, Phone/ Mobile No. and email Id must be mentioned at the rear. The bid envelop should be reached to the following address:

“The General Manager,
Madhya Pradesh Gramin Bank, Head Office,
C21, Business Park, C21 Square
Opposite Hotel Radisson Blu,
MR - 10,
Indore 452010.

4. The Bidder should bear all the costs associated with the preparation and submission of their bid and Madhya Pradesh Gramin Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
5. All page of the documents shall be duly signed and seal by the bidder.

4.6. Bid Currency

All prices shall be expressed in Indian Rupees (INR) only.

4.7. Bid Language

The bid shall be in English Language.

4.8. Rejection of Bid

The bid is liable to be rejected if the bid document:

1. Does not bear signature of authorized person.
2. Is received through E-mail.
3. Is received after expiry of the due date and time stipulated for Bid submission.
4. Is incomplete / incorrect.
5. Does not include requisite documents.
6. Is Conditional.
7. Does not confirm to the terms and conditions stipulated in this tender.

No bid shall be rejected at the time of bid opening, except for late bids and those that do not conform to bidding terms.



4.9. Deadline for Submission

The last date of submission of bids is given in Bank website however the last date of submission may be amended by Madhya Pradesh Gramin Bank and shall be notified through Bank website.

4.10. Late Bid

Bids received after the scheduled time will not be accepted by the Madhya Pradesh Gramin Bank under any circumstances. Madhya Pradesh Gramin Bank will not be responsible for any delay due to postal service or any other means.

4.11. Modifications and Withdrawal of Bids

Bids once submitted will be treated, as final and no further correspondence will be entertained on this.

No bid will be modified after the deadline for submission of bids.

4.12. Right to Reject, Accept/Cancel the bid

Madhya Pradesh Gramin Bank reserves the right to accept or reject, in full or in part, any or all the offers without assigning any reason whatsoever.

Madhya Pradesh Gramin Bank does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the Tender without assigning any reason whatsoever. Madhya Pradesh Gramin Bank also reserves the right to re-issue the Tender without the Bidders having the right to object to such re-issue.

4.13. Tender Abandonment

Madhya Pradesh Gramin Bank may at its discretion discard the process of the selection of bidder at any time before notification of award.

SECTION-5-BID EVALUATION PROCESS

Stage 1 – “Technical bid” i.e. Technical bid will be evaluated. Only those Bidders who have submitted all the required forms and papers and comply with the eligibility and technical criteria will be considered for further evaluation.

Bidders qualifying this stage will become eligible for empanelment and vendor will be empaneled for three years **from the date of the intimation of the letter.**

Stage 2 – “Financial bid” of only technically qualified bidders will be opened and evaluated further for finalizing the L1 vendor for this rate contract. Financial Bids of bidders will be evaluated and L1 Financial Bid(s) will be decided from the qualifying Financial Bids of each line of item wise. In case of 2 bidders having equal rate qualify as L1 then the work order will be **distributed equally** and **no other L2 or L3** will be considered. Bank reserve the right to distribute the work at L-1 price amongst the qualifying bidders based on administrative convenience of the Bank.

SECTION-6-AWARDING OF WORK ORDER

6.1. Notification of Award / Work Order

After selection of the L1 bidder, and after obtaining internal approvals and prior to expiration of the period of Bid validity, Madhya Pradesh Gramin Bank will send Notification of Award / work Order to the selected Bidder.

Once the selected Bidder accepts the work order the selected Bidder shall furnish the Performance Bank Guarantee to Madhya Pradesh Gramin Bank.

6.2. Acceptance Procedure

- Within **7 days** of receipt of Notification of Award/work Order the successful Bidder shall send the acceptance.
- Failure of the successful Bidder to comply with the above requirements shall constitute sufficient grounds for the annulment of the award.



- Upon the successful Bidder accepting the Work Order and signing the contract agreement (on stamp paper Rs.1000/-), MPGB will promptly notify each unsuccessful Bidder and will discharge all remaining EMDs, if any.

6.3. Performance Bank Guarantee

The Successful bidder shall, within 30 days of receipt of Work Order, submit a Performance Bank Guarantee (PBG) of Rs.10.00 Lacs which is valid for 3 years as work order will multiple times. Format for Performance Bank Guarantee provided in “Annexure-K”.

6.4. Taxes and Duties

All taxes, if any, shall be deducted at source as per then prevailing rates at the time of release of payments. The bidder should meet the requirements of Goods & Services Tax (GST) of India.

SECTION-7- General Rules and Instructions to Intending Applicants.

1. The Printers are advised to enclose photo copies of all relevant documents as mentioned in the list of Eligibility Criteria and other required documents, wherever necessary.
2. All the pages of tender document are duly sealed and signed by the authorized signatory.
3. Price should be in INR.
4. Cost incurred by the applicant in applying; in providing necessary clarifications or attending discussion, site visit will not be reimbursed by Bank.
5. If information and details furnished by applicants are found to be false/inadequate at any point of time in future or any information is withheld which comes to the notice of the bank at a later date, the empanelment of such applicant will be cancelled immediately and **blacklisted for 3-years**.
6. The panel will be in force for a period of 3(three) years from the date of intimation of letter to the successful bidders, subject to satisfactory performance on review.
7. The Bank reserves the right to discontinue the panel at any time without assigning any reason thereof. The bank's decision in this regard shall be binding & final.
8. The solution shall support API-based integration, file-based integration and secure data exchange mechanisms.

Data sharing in case of Personalized Cheque Books- All required information for printing of personalized cheque book and acknowledgment shall be process only through secure encrypted channels such as SFTP or Bank-approved API/H2H connectivity, in compliance with RBI Cyber Security Framework and data protection guidelines. In case of file-based/ API-based integration request and response files must be encrypted and bidder should share required keys for processing the information. Also bidder should provide SSL certificate wherever required.

Delivery Schedule in case of Personalized Cheque Books: The Printer will print the cheque books and arrange to hand over to postal authority or courier for delivery on T+1 day. On the same day printer will send the details of cheque books dispatched along with dispatch details to the CSD and IT department by email. Necessary MIS reports shall also be provided as per Bank's requirement.

9. The freight charges will be paid by the bank as per actual.

Section-8-LIABILITY, OBLIGATION AND COMPLIANCE

8.1. LIABILITIES OF THE BANK:

This tender is not an offer of the Bank, but an invitation for Bidder's responses. No contractual obligations on behalf of the Bank, whatsoever, shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized officers of the Bank and the Bidder. However, until a formal contract is prepared and executed, this offer together, notification of award of contract and Bidder's written acceptance thereof shall constitute a binding contract with the vendor.



8.2. FURNISHING OF INFORMATION

The Bidder is expected to examine all instructions, forms, terms and specifications in these documents. Failure to furnish all information required by the documents or to submit a bid not substantially responsive to the documents in every respect, will be at the Bidder's risk and may result in the rejection of its bid.

8.3. AUTHENTICATION OF ERASURES / OVERWRITING ETC.

Any inter-lineation, erasures, or overwriting shall be valid only if the person or persons signing the bid initial them.

8.4. AMENDMENTS TO TENDER TERMS AND CONDITIONS:

Banks reserves its right to issue any amendments to the terms and conditions, specification of the tender at any time prior to the deadline for opening of the technical bids.

8.5. CONFIDENTIALITY & NON-DISCLOSURE AGREEMENT:

Successful bidder and its employees will strictly under no circumstances, to communicate or allow to be communicated to any person or divulge in any way, any information relating to the ideas, the concepts, know-how, techniques, data, facts, figures and information whatsoever concerning or relating to the Bank and its affairs to which the said employees have access in the course of the performance of the contract.

8.6. CONTACTING THE BANK

Any effort by a Bidder to influence the Bank in its decisions on bid evaluation, bid comparison or contract award will result in the rejection of the Bidder's bid.

8.7. FORMATION OF CONTRACT & EXECUTION OF AGREEMENT.

Acceptance of the offer letter constitutes a valid contract. Successful bidder shall enter into a formal agreement with the Bank detailing terms and conditions set out in this tender and in offer letter. However, until an agreement is signed by both the parties, contract so constituted as detailed in this clause shall be construed as Agreement and shall be applicable, after which both will be applicable.

8.8. ASSIGNMENT & SUBCONTRACTING

The Successful Bidder/s shall not assign or subcontract, in whole or in part, its obligations to perform under this Contract, except with the Bank's prior written consent.

8.9. Adherence to the Cyber Security Policy

The selected bidder shall be liable for meeting the security standards and desired security aspects of all Information and Communication Technology (ICT) resources, in accordance with the Bank's IT, Information Security, and Cyber Security Policies, at all times during the term of this Agreement. This includes implementing appropriate administrative, technical, and physical safeguards to ensure the confidentiality, integrity, and availability of all data, systems, and infrastructure accessed, processed, or stored in connection with the services provided under this Agreement, and to protect against unauthorized access, disclosure, alteration, or destruction. The selected bidder shall ensure that its personnel, subcontractors, and agents are adequately trained and comply with these requirements. The selected bidder shall implement and maintain appropriate security measures throughout the engagement.

The selected bidder shall also ensure that any system on which the Vendor holds any Data of the Bank, including back-up data, is a secure system that complies with the Bank's IT Policy/Information Security Policy/Cyber Security Policy/Cloud Security Policy/Data Governance Policy and all other regulatory requirements. Any breach or suspected breach of the Cyber Security Policy must be reported to the Bank immediately. Failure to comply with this obligation shall constitute a material breach and Bank may at its sole discretion, terminate the agreement. The selected Bidder shall indemnify and keep indemnified and hold harmless the Bank for any loss, damage, claims, costs, penalty, charges, expenses, etc. arising out of and/or suffered on account of actions or proceedings, arising out of breach of the above obligations.



The selected bidder shall comply with the legal and regulatory requirements, including data protection, intellectual property rights, copy right and all the relevant regulations. All information /resources (online/in-person) of the Vendor and its partners/sub-contractor/agent shall be made accessible to Reserve Bank of India as and when sought.

The Bank will evaluate, assess, approve, review, control and monitor the risks and materiality of vendor/outsourcing activities and the selected bidder shall ensure to support baseline system security configuration standards.

The Vendor has to provide the DAST Compliance certificate from CERT-In Empaneled Auditor in case of API integration.

Note: DAST - Certificate from CERT-In Empaneled Auditor need to be provided by the bidder. Also, DAST will be conducted at Bank level and the points need to be mitigated by the bidder.

8.10. Information Security:

The bidder shall comply with all the present and future provisions of the Information Security Policy/Guidelines of RBI, Respective Govt. Agencies and the Bank. The services may be audited by RBI/any other Regulatory Authority and any observation pointed out by these bodies have to be complied by the bidder within the timelines stipulated by the regulatory agencies, without any additional cost to the Bank. Any financial loss to the Bank, because of security breach, Negligence or any reason attributable to the Bidder will be recovered from the Bidder.

The bidder shall have to comply with Bank's Corporate Information Security policy in key concern areas relevant to the project and the bidder shall ensure that during various phases of implementation and performance, security is not compromised. Some of the key areas are as under:

- i. Responsibilities for data privacy and confidentiality.
- ii. Custodial responsibilities for data of Bank being managed by or assigned to the bidder.
- iii. Incident response and reporting procedures
- iv. Data Encryption / Protection requirements of Bank.
- v. Cyber Information Security Policy
- vi. Auditing.
- vii. In general, confidentiality, integrity and availability, non-repudiation, authenticity, privacy of data/information must be ensured.

8.11. Regulatory Compliance:

The solution proposed by the bidder should abide to the security requirements of the RBI, respective Government/ other regulatory agencies and the Bank.

The bidder shall ensure that the proposed solution, implementation, and ongoing operations fully comply with all applicable guidelines, circulars, and Master Directions issued by the Reserve Bank of India (RBI).

8.12. TERMINATION CLAUSE

8.12.1. Termination of Contract

The Bank, by written notice sent to the printers/printing press may terminate the Contract, inwhole or in part, at any time for its convenience by giving a cure period of 30 days. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Company under the contract is terminated, and the date upon which such termination becomes effective.

8.13. Termination for Default:

The Bank, without prejudice to any other remedy for breach of Contract, by giving 30 days' written notice of default sent to the vendor, may terminate this Contract in whole or in part:

if the vendor fails to deliver the goods/ services within the period(s) specified in the Purchase Order/Work order



or

if the Bidder fails to perform any other obligations(s) under the Contract.

In the event of the Bank terminating the Contract in whole or in part, the Bank may procure, upon such terms and in such manner, as it deems appropriate, goods and related services, similar to those undelivered, and the vendor shall be liable to the Bank for any excess costs for such similar products and related services subject to the maximum cap of 10% of the undelivered portion. However, the vendor shall continue performance of the Contract to the extent not terminated.

8.14. Termination for Insolvency:

For Insolvency: MPGB at any time may terminate the contract by giving written notice to Bidder, if Bidder becomes bankrupt or insolvent. In this event, termination will be without compensation to Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to MPGB.

For Non-Performance: MPGB reserves its right to terminate the contract in the event of Bidder's repeated failures to maintain the service level prescribed by MPGB during contract period.

8.15. Termination for violation of Integrity Pact:

The vendor agrees that if they make incorrect statement on the Integrity Pact, and found later, i.e., after awarding of the contract, the contract is liable to be terminated for such reason.

8.16. Termination for other actions:

The bank has the right to terminate the agreement with immediate effect if the Vendor is blacklisted or in case any fraud, forgery, theft, robbery or any wrongful action/ inaction or breach of this agreement caused by Vendor or its employees.

Notice: In any event of termination, MPGB will issue notice to Vendor for a period of 30 days over e-mail / registered mail.

8.17. INDEMNITY

The bidder shall indemnify, protect and save Madhya Pradesh Gramin Bank and hold Madhya Pradesh Gramin Bank harmless from and against all claims, losses, costs, damages, expenses, action suits and other proceedings, (including reasonable attorney fees), relating to or resulting from any act or omission or negligence or misconduct of the bidder and its employees and representatives, breach of the terms and conditions of the agreement or work order, false statement by the bidder, employment claims of employees of the bidder, third party claims arising due to infringement of intellectual property rights, death or personal injury attributable to acts or omission of bidder, violation of statutory and regulatory provisions including labour laws, laws related to information technology and intellectual property rights, breach of confidentiality obligations, breach of warranty.

Indemnity would be limited to court or arbitration awarded damages and shall exclude indirect, consequential and incidental damages and compensation. Bidder shall indemnify Madhya Pradesh Gramin Bank, provided Madhya Pradesh Gramin Bank promptly notifies the Bidder in writing of such claims and the Bidder shall have the right to undertake the sole defense and control of any such claim.

8.18. BIDDER'S LIABILITY

The selected Bidder will be liable for all the deliverables.

The Bidder's aggregate liability in connection with obligations undertaken under the work order, regardless of the form or nature of the action giving rise to such liability (whether in contract, tort or otherwise), shall be at actual and limited to the value of the contract/work order.

The Bidder's liability in case of claims against Madhya Pradesh Gramin Bank resulting from willful and gross misconduct, or gross negligence, fraud of the Bidder, its employees, contractors and subcontractors, from infringement of patents, trademarks, data breach, DPDP Act violation, regulatory penalties and copyrights or other Intellectual Property Rights or breach of confidentiality obligations shall be unlimited.



8.19. OBLIGATIONS OF THE BIDDER

Standard of Performance: The Bidder shall perform the services and carry out their obligations with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment materials and methods.

The Bidder shall always act in respect of any matter relating to this tender or to the services as faithful advisor to MPGB and shall at all times support and safeguard MPGB's legitimate interests in any dealings with third parties.

Prohibition of Conflicting Activities: The Bidder shall not engage and shall cause their personnel not to engage in any business or professional activities that would come in conflict with the activities assigned to them under the contract.

8.20. FORCE MAJEURE

The Bidder shall not be liable for penalty or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this clause, **"Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions, fires, floods and epidemics.**

If a Force Majeure situation arises, the Bidder shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means of performance not prevented by the Force Majeure event.

Similarly, Bank shall also be not liable for any delay or failure in providing required infrastructure or support to the successful bidder to perform its obligations under the contract where such delay or failure is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bank and not involving the Bank's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions, fires, floods, pandemic and epidemics.

8.21. COMPLIANCE TO LABOUR ACT:

As per Government (Central / State) Minimum Wages Act in force, it is imperative that all the employees engaged by the bidder are being paid wages / salaries as stipulated by government in the Act.

8.22. OTHER TERMS AND CONDITIONS

- a. The Bank shall have the right to withhold any payment due to the successful bidder(s) in case of delays or defaults on the part of the successful bidder. Such withholding of payment shall not amount to a default on the part of the Bank.
- b. Successful bidder shall hold the Bank, its successors, Assignees and administrators fully indemnified and harmless against loss or liability, claims actions or proceedings, if any, that may arise from whatsoever nature caused to the Bank through the action of its technical resources, employees, agents, contractors, subcontractors (if permitted by the bank)etc. However, the successful bidder(s) would be given an opportunity to be heard by the Bank prior to making of a decision in respect of such loss or damage.
- c. Successful bidder(s) shall be responsible for managing the activities of its personnel and will be accountable for both.
- d. The indemnification is only a remedy for the Bank. The successful bidder(s) is not absolved from its responsibility of complying with the statutory obligations as specified above. Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages. However, indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by its customers and/or regulatory authorities.



- e. Successful bidder(s) shall be held entirely responsible for the security and the protection of their workers at all times inclusive of non-working hours. They shall be deemed to have included for all costs associated therewith, including cost of insurance, medical expenses etc. if any. Successful bidder(s) shall inform all his employees, technical resources, employees, agents, contractors, subcontractors etc. associated in execution of the work awarded under this tender to work in the specified area and they should not move around at other places of premises without any specific reason.
- f. Successful bidder(s) or its employees / technical resources shall not store or allow to store in the Bank's premises any goods, articles or things of a hazardous, inflammable, combustible, corrosive, explosive or toxic nature.
- g. Successful bidder(s) and its employees, technical resources shall provide full co-operation to other agencies working in the premises and shall follow the instruction of site in charge. No extra claims shall be entertained on account of any hindrance in work.
- h. Successful bidder(s) shall not be entitled to any compensation for any loss suffered by it on account of delays in commencing or executing the work, whatever the cause of delays may be including delays arising out of modifications to the work entrusted to it for other trades of the Project or in commencement or completion of such works or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof.
- i. It is well defined and understood that the labour or any employee or technical resources of the successful bidder(s) will have no right for claim of employment on the Bank.
- j. No extra claim shall be entertained on account of all the redo of work on account of successful bidder(s)'s negligence and resulting into make good of the damages or damaged portions during executing the job. All such cost shall be borne by the successful bidder(s).
- k. Successful bidder(s) shall indemnify the Bank from all the acts & deeds on account of negligence by his employees, or any person acting on his behalf.
- l. Successful bidder(s) shall take all risk Insurance coverage for its employees, technical resources or any person acting on his behalf during the contract period to cover damages, accidents and death or whatever may be.
- m. Successful bidder(s) should indemnify the Bank for Intellectual Property Rights (IPR) / copy right violation, confidentiality breach, etc., if any.
- n. Successful bidder(s) should indemnify the Bank from any accident and/or loss of life and property and/or physically incapacitating of Staff, Vendor, or any Visitor due to accidents caused by the system, if any, especially during process of its testing and commissioning.
- o. The Bank ascertains and concludes that everything as mentioned in the tender document or its addendum circulated to the bidders and responded by the bidders have been quoted for by the bidders, and there will be no extra cost associated with the same in case the successful bidder(s) has not quoted for the same.

8.23. RESOLUTION OF DISPUTES

The Bank and the successful bidder(s) shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute between them on any matter connected with the contract or in regard to the interpretation of the context thereof.

In case of any disagreement or dispute between the Bank and the successful bidder which remains unresolved after discussions, the dispute will be resolved in a manner as outlined hereunder.

In the event of any dispute between the bank and the contractor relating to those contracts where Integrity Pact is applicable, in case both the parties are agreeable, they shall try to settle dispute through mediation before the IEM in a time bound manner. The fees/expenses for dispute resolution shall be equally shared by both Bank and successful bidder.



In case the dispute remains unresolved even after mediation by the panel of **Independent External Monitors**, such differences and disputes shall be referred, at the option of either party, to the arbitration of one single arbitrator to be mutually agreed upon and in the event of no consensus, the arbitration shall be done by three arbitrators, one to be nominated by the Bank, one to be nominated by the successful bidder and the third arbitrator shall be nominated by the two arbitrators nominated as above. Such submission to arbitration will be in accordance with the Arbitration and Conciliation Act 1996. Upon every or any such reference the cost of and incidental to the references and award shall be at the discretion of the arbitrator or arbitrators or Umpire appointed for the purpose, who may determine the amount thereof and shall direct by whom and to whom and in what manner the same shall be borne and paid. **In case of Arbitration the same shall be done in accordance with the Rules of Arbitration of the "SCOPE" and the award made in pursuance thereof shall be final and binding on the parties. Courts of Indore city shall alone have jurisdiction to the exclusion of all other courts, in respect of all differences and disputes envisaged above.**

8.24. Digital Personal Data Protection Act, 2023: -

The bidder shall comply with the DPDP Act 2023. Customer personal data shall be processed only on behalf of the Bank, solely for the intended purpose, with adequate security safeguards, confidentiality, and timely deletion of data after completion of work.

Independent External Monitors (IEM)

Madhya Pradesh Gramin Bank has empaneled Independent External Monitors (IEMs) for implementation of Integrity Pact (IP) in respect of procurements as per directives received from the Central Vigilance Commission (CVC). The details are as under –

1	2
Shri Rajesh Pratap Singh (IPS, Retd.) C/o Satyendra Jain, C.A. Defence Colony, Block-1, Second Floor, Street-1, South Delhi, New Delhi Mobile: +91-98681 22209 Email: rps0085@gmail.com	Shri Sunil Kumar Chourasia (IOFS, Retd.) Flat D-4/11, Ideal Hills Apartment, Narmada Road, Poly Pather, Jabalpur (M.P.) – 482008 Mobile: +91-80049 38936 +91-94251 55702 Email: sunilchourasia@hotmail.com

8.25. CORRUPT AND FRAUDULENT PRACTICES:

- As per Central Vigilance Commission (CVC) directives, it is required that Bidders/Suppliers/Contractors observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of this policy:
- "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution
AND
- "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.
- The Bank reserves the right to reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.



Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

8.26. ORDER CANCELLATION

The Bank reserves the right to cancel the contract in the event of happening one or more of the following conditions:

1. Failure of the successful bidder to accept the contract/work order.
2. Delay in completing implementation/customization and acceptance tests/ checks beyond the specified periods;

Serious discrepancy in functionality to be provided or the performance levels which have an impact on the functioning of the solution. If a Bidder makes any statement or encloses any form which turns out to be false, incorrect and/or misleading or information submitted by the bidder turns out to be incorrect and/or bidder conceals or suppresses material information.

8.27. Exit option

- a) Madhya Pradesh Gramin Bank reserves its right to cancel the order in the event of happening of one or more of the situations as mentioned in the "Order Cancellation" clause.
- b) **MPGB reserves its right to cancel the contract on event of Amalgamation / Merger of Bank with other entity of bank leading to change of service providers as per requirement of new entity post amalgamation / Merger. In such case Bank is not liable for any payment due to termination of contract.**
- c) Notwithstanding the existence of a dispute, and/or the commencement of arbitration proceedings, the Bidder should continue to provide the facilities to Madhya Pradesh Gramin Bank at the site.
- d) The Bidder agrees that in the event of cancellation or exit or expiry of the contract it would extend all necessary support to MPGB or its selected vendors as would be required.

Notice: In any event of termination, MPGB will issue notice to Vendor for a period of 30 days over e-mail / registered mail.

8.28. NOTICES

Except as otherwise specified in this Agreement, all notices, requests, consents, approvals, agreements, authorizations, acknowledgements, waivers, and other communications required or permitted under this Agreement shall be in writing and shall be sent by e-mail, facsimile or delivered by hand or post.

8.29. ENTIRE AGREEMENT

This Agreement and the Schedules to this Agreement represent the entire agreement between the Parties with respect to its subject matter, and there are no other representations, understandings, or agreements between the Parties relative to such subject matter.

8.30. MERGER AND AMALGAMATION

In the event of any merger or amalgamation:

- The vendor shall not assign to any one, in whole or in part, its obligations to perform under the tender/contract, except with the Bank's written consent
- If the Bank undergoes a merger, amalgamation, take-over, consolidation, reconstruction, change of ownership etc., this tender/Contract shall be considered to be assigned to the new entity and such an act shall not affect the rights of the Bank and the Vendor under this tender.
- Bank at its sole discretion may terminate the contract with written notice of 3 months in advance in the event of Merger or Amalgamation of Bank of any such order to this effect issued by Govt. of India.



8.31. COMPLIANCE WITH APPLICABLE LAWS OF INDIA

The Bidder confirms to Madhya Pradesh Gramin Bank that it complies with all Central, State, Municipal laws and local laws and rules and regulations and shall undertake to observe, adhere to, abide by, comply with and notify MPGB about compliance with all laws in force including Information Technology Act 2000, or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and for all purposes of this tender/Contract, and shall indemnify, keep indemnified, hold harmless, defend and protect MPGB and its officers/staff/personnel/representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this tender or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of this tender, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate MPGB and its employees/officers/staff/personnel/representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and MPGB will give notice of any such claim or demand of liability within reasonable time to the Bidder.

8.32. Intellectual Property Rights:

All rights, title and interest of Madhya Pradesh Gramin Bank in and to the trade names, trademark, service marks, logos, products, copy rights and other intellectual property rights shall remain the exclusive property of MPGB and Bidder shall not be entitled to use the same without the express prior written consent of MPGB. Nothing in contract including any discoveries, improvements or inventions made upon with/by the use of the Bidder or its respectively employed resources pursuant to contract shall either vest or shall be construed so that to vest any proprietary rights to the Bidder. Notwithstanding, anything contained in Contract, this clause shall survive indefinitely, even after termination of this Work Order.

8.33. Applicable Law and Jurisdiction

The Agreement shall be governed by and interpreted in accordance with the Indian Law. The jurisdiction and venue of any action with respect to the subject-matter of this Agreement shall be the Courts of Indore in India and each of the parties hereto submits itself to the exclusive jurisdiction and venue of such courts for the purpose of any such action.

8.34. Limitation of Liability:

The liability of bidder under the scope of this tender is limited to the value of the relevant order.

8.35. Governing Language

All correspondences and other documents pertaining to this Agreement shall be in English only.



Annexure-A- No Relationship Certificate

(On Bidder's Letterhead)

1. I/We hereby certify that I/We* am/are* related/not related (*) to any officer of Madhya Pradesh Gramin Bank/Bank of India. (If related provide the details of the employee)
2. I/We* am/are* aware that, if the facts subsequently proved to be false, Bank shall blacklist for 3years.
3. I/We also note that non-submission of this certificate will render my / our tender liable for rejection.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:



**Annexure-B- Bidder Information
(On Bidder's Letterhead)**

Details of the Bidder				
1	Name of the Bidder			
2	Proprietary / Partnership / Private Limited /LLP/ Public Limited /	Please enclose a copy Certificate of incorporation/ Registration / Partnership deed		
3	Year of Establishment/Details of Incorporation of the Company. (NB: Date of Commencement of Business – In case of Company)	Date: Ref#		
4	Details of Key / Senior Officials / Directors / Technical Officer	Name	Designation	Qualification Experience
5	Registered Office Address with details(in anywhere in Madhya Pradesh)	Address		
		Mobile No.		
		Phone No		
		Email ID		
6	Contact details for correspondence in connection with tender	Address		
		Mobile No.		
		Phone No		
		Email ID		
7	Valid Goods and Service Tax registration no.	(Please enclose copy of Registration Certificate)		
8	Permanent Account Number (PAN)			
9	The Solvency certificate should not be more than six months old from the date of publication of tender.	Bankers details: Please enclose solvency certificate minimum worth Rs.11laks		

(Signature of the Bidder) Printed

Name Designation

Seal

Date:

Business Address:



**Annexure-C- Declaration for Clean Track Record (No black listed)
(On Bidder's Letterhead)**

To
The General Manager,
Madhya Pradesh Gramin Bank, Head Office,
At C21, Business Park, C21 Square
Opposite Hotel Radisson Blu,
MR - 10,
Indore 452010.
Sir,

I have carefully gone through the Terms & Conditions contained in the tender document for selection of vendor for
**SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 REQUEST FOR Empanelment of
Security Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT.**

I hereby declare that my company has not been debarred/black listed by any Government / Semi Government / Private organizations in India / abroad. I further certify that I am competent officer and duly authorized by my company to make this declaration.

Yours faithfully,

(Signature of the Bidder) Name
Designation
Seal
Date:
Business Address:



**Annexure-D- Declaration for Acceptance of scope of work
(On Bidder's Letterhead)**

To
The General Manager,
Madhya Pradesh Gramin Bank, Head Office,
At C21, Business Park, C21 Square
Opposite Hotel Radisson Blu,
MR - 10,
Indore 452010.

Dear Sir,

I have carefully gone through the **scope of work** contained in the tender document for selection of vendor for
“**SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 REQUEST FOR Empanelment of Security
Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT ”.**

I declare that all the provisions of this Tender Document are acceptable to my company/Firm. I further certify that I am
an authorized signatory of my company/Firm and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder) Name

Designation

Seal

Date:

Business Address:



**Annexure-E - Declaration for Acceptance of tender Terms and Conditions
(On Bidder's Letterhead)**

To
The General Manager,
Madhya Pradesh Gramin Bank, Head Office,
At C21, Business Park, C21 Square
Opposite Hotel Radisson Blu,
MR - 10,
Indore 452010.

Dear Sir,

I have carefully gone through the **Terms and Conditions** contained in the tender document for selection of vendor for
"SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 REQUEST FOR Empanelment of Security
Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT".

I declare that all the provisions of this Tender Document are acceptable to my company/Firm. I further certify that I am
an authorized signatory of my company/Firm and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder) Name
Designation
Seal
Date:
Business Address:



Annexure-F -Specification*(To be submitted on the letter head of the bidder signed by Authorized Signatory)*

SL	Name of the Items	Specification	Vendor's Responses (Yes/No)
1	SB Cheque Books (Personalised)	Consisting 10/25 leaves Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page-140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour Printing)	
2	CA Cheque Books(Personalised)	Consisting 25 leaves Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page-140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour Printing)	
3	CC Cheque Books(Personalised)	Consisting 25 leaves Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page-140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour Printing)	
4	Demand Draft	Demand Drafts consisting 100 leaves as per CTS specification including TXN/CA cheque number printing on 95 GSM water mark paper (Size - 8" x 3.2/3") and only numeric code will be printed on Demand Draft. Demand Draft will be book form. (Multicolour Printing)	

Yours faithfully,

(Signature of the Bidder) Name
Designation
Seal



PRE-CONTRACT INTEGRITY PACT
(Need to be submitted on legal stamp paper of Rs. 500)
(TO BE STAMPED AS AN AGREEMENT)

General

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made at _____ on _____ day _____ month, 20____, between,

Madhya Pradesh Gramin Bank, a body corporate constituted under the provisions of Regional Rural Banks (RRB) Act, 1976 and having its Head Office at 204, 2nd Floor, C – 21 Business Park, Opposite Hotel Radisson Blu, MR-10, Indore (M.P.) - 452010, hereinafter referred to as “**MPGB**” or “**Buyer**”; which expression shall, unless it be repugnant to the meaning or context thereof, be deemed to mean and include its successors and assigns) of the First Part;

_____ and
_____ a _____ registered under _____ having its
registered office at _____ (hereinafter referred to as “**The Vendor/Bidder**” which
expression shall, unless it be repugnant to the meaning or context thereof, be deemed to mean and include all its
partners, liquidators, successors and permitted assigns) of the Second Part

Preamble

MPGB is a one of the Regional Rural Banks (RRBs) having its presence throughout India and certain overseas territories. MPGB is committed to fair and transparent procedure in appointing of its outsourced service providers.

WHEREAS

- i. MPGB intends to procure/avail _____ from eligible Vendor/Bidder, under laid down organizational procedures and the Bidder is willing to offer the said services in terms of RFP.
- ii. The MPGB values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Vendor(s) and / or Bidder(s). In order to achieve these goals, the MPGB may also engage Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

NOW, THEREFORE,

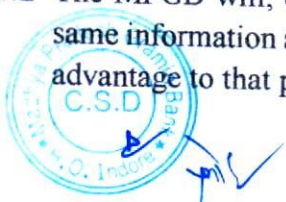
To avoid all forms of corruption by following a system that is fair, transparent and free from any influence / prejudice dealings prior to, during and subsequent to the currency of the contract entered into with a view to:

- i. Enabling the MPGB to obtain the desired said product/services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and
- ii. Enabling the Bidder to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the MPGB will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereby agree to enter into this Integrity Pact and agree as follows.

Section 1 - Commitments of MPGB

- 1.1 The MPGB undertakes that no official of the MPGB, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The MPGB will, during the pre-contract stage, treat all Bidder alike, and will provide to all Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.



- 1.3 All the officials of the MPGB will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 1.4 In case any such preceding misconduct on the part of such officials(s) is reported by the Bidder to the MPGB with full and verifiable facts and the same is prima facie found to be correct by the MPGB, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the MPGB and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the MPGB the proceedings under the contract would not be stalled.
- 1.5 The MPGB will make endeavor to exclude from the selection process all known prejudiced persons.
- 1.6 The MPGB will disqualify, from the tender process, the bidders who do not sign this Pact or violate its provisions.
- 1.7 If the MPGB obtains information on the conduct of any of its employees which is a criminal offence under the Bharatiya Nyaya Sanhita/ Prevention of Corruption Act, or if the substantive suspicion in this regard, the MPGB will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Vendor(s)/ Bidder(s)

- 2.1 The Bidder commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:
 - a) The Bidder will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the MPGB, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
 - b) The Bidder further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the MPGB or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Government.
 - c) Bidders shall disclose the name and address of agents and representatives and Indian Bidders shall disclose their foreign principals or associates.
 - d) Bidders shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.
 - e) The Bidder further confirms and declares to the MPGB that the Bidder is the original manufactures / integrator / authorized government sponsored export entity of the stores / supplier and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the MPGB or any of its functionaries, whether officially or unofficially to the award of the contract to the Bidder nor has any amount been paid promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
 - f) The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the MPGB or their family members agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
 - g) The Bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.



- h) The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- i) The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the MPGB as part of the business relationship, regarding plans, technical proposals and business details including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.
- j) The Bidder commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- k) The Bidder shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- l) The Vendor(s)/Bidder(s) will not commit any offence under the Bharatiya Nyaya Sanhita/ Prevention of Corruption Act. If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is a relative of any of the officers of the MPGB or alternatively, if any relative of an officer of the MPGB has financial interest / stake in the Bidders firm, the same shall be disclosed by the Bidder at the time of filling of tender. The term relative for this purpose would be as defined in Section 2 (77) of the Companies Act, 2013.
- m) The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the MPGB.
- n) The Vendor(s)/ Bidder(s) has not/will not entered/enter with other Vendor(s)/Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process
- o) The Vendor(s) / Bidder(s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Vendor(s)/Bidder(s).
- p) The Vendor(s)/ Bidder(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
- q) Vendor/ Bidder shall not outsource or sub contract the contract. However, if sub-contracting has been permitted by the Bank in writing, the Principal Vendor/Bidder shall take the responsibility of the adoption of Integrity Pact by the Sub-Bidder/ Sub -Vendor.

Section 3 - Disqualification from tender process and exclusion from future contracts

- 3.1 If the Vendor(s)/Bidder(s), before or after the awarding of contract, commits any breach or violation of any of the provisions of this Agreement including Section 2 or commits any form of transgression of any law, regulation, rule etc. which may put the reliability or credibility of the Vendor/Bidder into question, the MPGB shall be within its right to terminate the contract, if awarded to Vendor and /or disqualify the Vendor(s)/Bidder(s) from the tender process and/or immediately call off the pre contract negotiations and/or take action as per the procedure mentioned in "Guidelines on Banning of business dealings" and/or take action as per law/ prevailing guidelines in force, without prejudice to any other right available to MPGB under law or in equity.
- 3.2 In addition to the above, MPGB, at its discretion, may debar the Vendor(s)/Bidder(s), from participating in future bidding processes of MPGB and/or any of its Subsidiaries for a specified period, and may intimate to the CVC, IBA, RBI, as MPGB deem fit the details of such events for appropriate action by such authorities.



Section 4 - Compensation for Damages

- 4.1 If the MPGB has disqualified the Vendor(s)/ Bidder(s) from the tender process prior to the award according to Section 3, the MPGB shall be within its right to demand and recover the damages along with interest, from the Vendor/ Bidder and also forfeit the EMD/ Bid Security.
- 4.2 If the MPGB has terminated the contract according to Section 3, or if the MPGB is entitled to terminate the contract according to Section 3, the MPGB shall be entitled to demand and recover from the Vendor(s)/ Bidder(s) the loss, damages etc along with interest and MPGB shall also be within its right to claim liquidated damages and also to invoke Performance Bank Guarantee etc. without prejudice to any other right available to MPGB under law or in equity.

Section 5 - Previous transgression

- 5.1 The Vendor(s)/ Bidder(s) declare/s that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise / Public Sector Banks in India or any Government Department in India or RBI that could justify his exclusion from the tender process.
- 5.2 If the Vendor(s)/ Bidder(s) make/s incorrect statement on this subject, it/he/she can be disqualified from the tender process or the contract, if already awarded can be terminated for such reason. MPGB can also take appropriate action against the Vendor/Bidder as per applicable guidelines and rules.

Section 6- Earnest Money (Security Deposit)

- 1.1 While submitting commercial bid, the Bidder shall deposit an amount _____ as specified in the RFP as Earnest Money/Security Deposit, with the MPGB through any of the following instruments.
 - (i) Bank Draft or a Pay Order in favour of __
 - (ii) A confirmed guarantee by an Indian Nationalized Bank or scheduled Commercial Bank, promising payment of the guaranteed sum to the MPGB on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the MPGB shall be treated as conclusive proof of payment.
 - (iii) Any other mode or through any other instrument as specified in the RFP.
- 1.2 The Earnest Money / Security Deposit shall be valid upto the complete conclusion of the contractual obligations to the complete satisfaction of both the Bidder and the MPGB, including warranty period / Defect liability period.
- 1.3 In case of breach of the terms and conditions of this Pact, the Earnest Money Deposit (in pre-contract stage) and / or Security Deposit / Performance Bond (after the contract is signed) shall stand forfeited either fully or partially as decided by the MPGB and the MPGB shall not be required to assign any reason therefor.
- 1.4 No Interest shall be payable by the MPGB to the Bidder on Earnest Money / Security Deposit for the period of its currency.

Section 7 - Criminal charges against violating Vendor(s)/ Bidder(s) / Sub Bidder(s)

If the MPGB obtains knowledge of conduct of a Vendor/Bidder or Sub-Contractor/ Sub Bidder, or of an employee or a representative or an associate of a Vendor/Bidder, or Sub-Contractor/ Sub Bidder which constitutes corruption, or if the MPGB has substantive suspicion in this regard, the MPGB will inform the same to the Chief Vigilance Officer.



Section 8 - Independent External Monitor

- 8.1 The MPGB has/ shall appointed/appoint competent and credible Independent External Monitors (hereinafter referred to as Monitors) for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- 8.2 The Monitor is not subject to instructions by the representatives of the parties and performs his/ her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the parties as confidential.
- 8.3 The Vendor(s)/ Bidder(s) accept/s that the Monitor has the right to access without restriction to all Project documentation of the MPGB including that provided by the Vendor(s) / Bidder(s). The Vendor(s)/ Bidder(s) will also grant the Monitor, upon his/ her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-Bidders/Sub contractors/ Sub Vendors.
- 8.4 The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Sub-Bidder(s) with confidentiality. The Monitor has also signed 'Non-Disclosure of Confidential Information' with MPGB under contractual obligation to treat the information and documents of MPGB, its customers, clients etc. In case of any conflict of interest arising during the selection period or at a later date, the IEMs shall inform MPGB and recuse MPGB from that case.
- 8.5 The MPGB will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the MPGB and the Vendor(s)/ Bidder(s). The parties offer to the Monitor the option to participate in such meetings.
- 8.6 As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/ she will so inform the authority designated by the MPGB and request the Authority to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. In cases where MPGB initiates action based on the recommendations of the Monitor MPGB's action shall be binding on the Vendor/ Bidder and shall not be challenged.
- 8.7 The MPGB will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 8.8 The Monitor will submit a written report to the Designated Authority of MPGB within 8 to 10 weeks from the date of reference or intimation to him by the MPGB or Bidder and, should the occasion arise, submit proposals for correcting problematic situations.
- 8.9 The Bidder/Vendor shall not approach the courts while representing the matter to IEMs and will wait for the decision of IEMs in the matter.
- 8.10 If the Monitor has reported to the MPGB, a substantiated suspicion of an offence under relevant the Bharatiya Nyaya Sanhita, 2023 or Prevention of Corruption Act, 1988, and the MPGB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 8.11 The word 'Monitor' would include both singular and plural.



Section 9 - Facilitation of Investigation

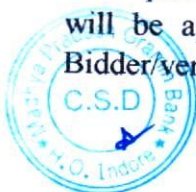
In case of any allegation of violation of any provisions of this Pact or payment of commission, the MPGB or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Vendor(s)/ Bidder(s) and the Vendor(s)/ Bidder(s) shall provide necessary information and documents in English and shall extend full co-operation/help for the purpose of such examination.

Section 10- Sanctions for Violations

- 10.1 Any breach of the aforesaid provisions by the Bidder or any one employed by it or acting on its behalf (Whether with or without the knowledge of the Bidder) shall entitle the MPGB to take all or any one of the following actions, whenever required:
- (i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the Bidder. However, the proceedings with the other Bidder(s) would continue.
 - (ii) The Earnest Money Deposit (in pre-contract stage) and / or Security Deposit / Performance Bond (after the contract is signed) shall stand forfeited either fully or partially as decided by the MPGB and the MPGB shall not be required to assign any reason therefor.
 - (iii) To immediately cancel the contract if already signed, without giving any compensation to the Bidder.
 - (iv) To recover all sums already paid by the MPGB and in case of an Indian Bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate of Madhya Pradesh Gramin Bank, while in case of a Bidder from a country other than India with interest thereon at 2% higher than the SOFR (Secured overnight financing rate). If any outstanding payment is due to the Bidder from the MPGB in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
 - (v) To encash the advance bank guarantee and performance bond / warranty bond, if furnished by the Bidder, in order to recover the payments already made by the MPGB, along with interest.
 - (vi) To cancel all or any other Contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the MPGB resulting from such cancellation / rescission and the MPGB shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.
 - (vii) To debar the Bidder from participating in future bidding processes of the Bank for a minimum period of two years, which may be further extended at the discretion of the MPGB.
 - (viii) To recover all sums paid in violation of this Pact by Bidder (s) to any middlemen or agent or broker with a view to securing the contract.
 - (ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the MPGB with the Bidder, the same shall not be opened.
 - (x) Forfeiture of Performance Bond in case of a decision by the MPGB to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 10.2 The MPGB will be entitled to take all or any of the actions mentioned at para 6.1(i) to (x) of this Pact also on the commission by the Bidder or any one employed by it or acting on its behalf (Whether with or without the knowledge of the Bidder), of an offence as defined in Chapter XII of the Bhartiya Nyaya Sanhita, 2023 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 10.3 The decision of the MPGB to the effect that a breach of the provisions of this Pact has been committed by the Bidder shall be final and conclusive on the Bidder. However, the Bidder can approach the Independent Monitor(s) appointed for the purposes of this Pact.

Section 11 - Price Fall Clause

The Vendor/Bidder undertakes that it has not supplied /is not supplying same or similar product/systems or subsystems at a price lower than that offered in the present Bid in respect of any other Ministry /Department of the Government of India or PSU/PSBs during the currency of the contract and if it is found at any stage that same or similar product /Systems or Subsystems was supplied by the Bidder/Vendor to any other Ministry /Department of the Government of India or a PSU or any Public Sector Bank at a lower price during the currency of the contract, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Bidder/vendor to MPGB, if the contract has already been concluded.



Section 12 - Pact Duration

This Pact begins when both parties have legally signed it and shall be operative till the final completion of the contract including warranty period and 3 years thereafter for the selected Vendor/Bidder. In case Bidder is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract. If any claims made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by MPGB.

Section 13- Law and Place of Jurisdiction

This Pact is subject to Indian Law. Place of performance and jurisdiction is the Head Office of the Madhya Pradesh Gramin Bank (MPGB), i.e. Indore (M.P.).

Section 14- Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

Section 15 - Other provisions

- (1) Changes and supplements as well as termination notices need to be made in writing.
- (2) If the Vendor/Bidder is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (3) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to the original intentions.
- (4) The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.


(For & On behalf of the MPGB)
(Office Seal)

(For & On behalf of Vendor(s)/ Bidder(s))
(Office Seal)

Place: _____

Date: _____

Witness:

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)



NON-DISCLOSURE AGREEMENT
(Need to be submitted on Stamp Paper of Rs. 1000)

This Non-Disclosure Agreement executed on this the _____ day of _____ 2026 at _____ by _____ a _____ under the _____ Act, _____ having its registered office at _____, (hereinafter referred to as the **"Vendor"** / **"Company"**, which term shall, unless repugnant to the context or meaning hereof, be deemed to mean and include its successors and permitted assigns) on the One Part

IN FAVOUR OF

MADHYA PRADESH GRAMIN BANK, a body corporate constituted under the Regional Rural Banks (RRB) Act, 1976 and having its registered office at 204, 2nd Floor, C-21 Business Park, Opposite Hotel Radisson Blu, M R 10, Indore (M.P.), Pin - 452010, (hereinafter referred to as **"Bank"** or **"MPGB"** which term shall, unless repugnant to the context or meaning hereof, be deemed to mean and include its successors and assigns) on the Second Part.

(The **"Bank"** and the **"Company"**/ **"Vendor"** shall, wherever the context requires, be referred collectively as **"Parties"** and individually as **"Party"** also)

And Whereas

1. The Company is carrying on business of providing and willing to participate in the bidding process pursuant to the RFP ref. no. _____
2. The Company understands that the information _____ regarding the shared/to be shared by the BANK is confidential and/or proprietary to the BANK.
3. The Company understands that in the course of submission of the offer for the _____ Solution and/or in the aftermath thereof, it may be necessary that the Company may perform certain jobs/duties on the Bank's properties and/or have access to certain plans, documents, approvals or information of the Bank.
4. For the purposes of performing the contractual obligations, the Bank needs to disclose and /or deliver certain valuable confidential information to the Company and /or Company may have access to confidential information of Bank, its customers, clients etc. and that Company shall maintain strict Confidentiality of these Information and use such information only for the purpose of performing the contractual assignment.

Therefore, in consideration of covenants and agreements contained herein for the mutual disclosure of confidential information to each other, and intending to be legally bound, the parties agree to terms and conditions as set out hereunder.



NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS UNDER

1. Confidential Information

- a. Confidential Information means all non-public information of the Bank and/or its customer including details of the Bank's Critical Assets held by the Bank which is accessible by and/or is available to the Vendor whether in writing, graphic, visual and/or any other tangible, intangible and/or electronic form including, without limitation, information relating to developed, installed or purchased software or hardware products of Bank, the information relating to general architecture of Bank's network, information relating to nature and content of data stored within network or in any other storage media, Bank's business policies, practices, methodology, policy design delivery, Intellectual Property Rights as well as any such information not generally known to third parties, that the Vendor is reasonably expected to treat as confidential. It is clarified that all non-public data residing on the Bank's existing system shall be treated as Confidential Information for the purposes of this Agreement.
- b. The Vendor acknowledge that in the course of submission of the Proposal and thereafter, the Vendor shall be exposed to and/or acquire Confidential Information and the Vendor shall not, except as otherwise provided in this Agreement, disclose the Confidential Information to any third party and shall at all times, maintain confidentiality regarding the Confidential Information accessible and/or made available to them, whether such information is given in writing or oral or visual, and whether such writing is marked to indicate the claims of ownership and/or secrecy or otherwise. Except as otherwise provided in this Agreement, the Vendor shall neither use, nor reproduce for use in any way, any Confidential Information.
- c. The Vendor shall ensure that its employees or if it hires another person to assist it in the performance of its obligations, maintain the confidentiality of the Confidential Information in the same manner as the Vendor is bound to maintain the confidentiality.
- d. The Vendor do hereby acknowledge that the Confidential Information (in whatsoever form) provided to and/or accessed by the Vendor shall be and remain the exclusive property of MPGB and the Vendor does not acquire by implication or otherwise, any right in or title to or license in respect of the said information.
- e. On completion of the assignment or on termination / expiry of Agreement, the Vendor shall, within days of such completion date / termination, return to MPGB or if so permitted by MPGB in writing, delete or destroy all copies of Confidential Information and all notes and memoranda (including copies of them) containing Confidential Information in their possession or control, to the extent legally permissible, save to the extent that the vendor or its representatives are required to retain any such Confidential Information by any competent judicial, governmental, supervisory or regulatory body institution or department of competent authority;
- f. Any publicity by the Vendor in which the name of MPGB is to be used should be done only with the explicit prior written permission of MPGB.



2. **TITLE AND PROPRIETARY RIGHTS**

- a. Notwithstanding the disclosure of any Confidential Information by the MPGB to the Vendor the MPGB shall retain title and all intellectual property and proprietary rights in the Confidential Information. No license under any trade mark, patents or copy right, or application for the same which are now or thereafter may be obtained by Vendor is either granted or implied by the conveying of Confidential Information. Nothing in this agreement shall be construed as granting any rights in the Proprietary information to the Company. The Vendor shall not conceal, alter, obliterate, mutilate, deface or otherwise interfere with any trade mark, trade mark notice, copy right notice, confidentiality notice or any notice of any other proprietary right of the MPGB on any copy of the Confidential Information, and Vendor shall not reproduce any such mark and/or notice on all copies of such Confidential Information. Likewise, the Vendor shall not add or emboss its own or any other mark, symbol or logo on such Confidential Information.
- b. Upon Bank's request, Company shall promptly return all Confidential Information (including all originals, copies, reproductions and summaries of such Confidential Information), or certify its destruction in writing, and keep the same confidential and secret in accordance with this Agreement.

3. **RIGHTS AND REMEDIES**

- a. Vendor hereby agrees to promptly notify the Bank of any disclosure of Confidential and/ or Proprietary information in violation of this agreement, whether such disclosure was inadvertent or done with aforethought.
- b. Vendor shall cooperate with the Bank to assist in the collection and retention of Confidential and/ or Proprietary information after any unauthorized disclosure and to prevent further unauthorized use or dissemination of the Confidential and/ or Proprietary information.
- c. Vendor agrees that any use or dissemination of Confidential and/ or Proprietary information in violation of this Agreement will cause the Bank irreparable harm, damage or loss of reputation of MPGB and that monetary damages may not be a sufficient remedy for unauthorized use or disclosure of Confidential Information. Bank shall be entitled to an injunction (without the proof of actual damages) to prevent breaches or threatened breaches of this Agreement and to compel specific performance of this Agreement, without prejudice to any other rights or remedies available to Bank at law or in equity. Such remedies shall not be deemed to be the exclusive remedy for any breach of this Agreement but shall be in addition to all other remedies available at law or in equity.
- d. The Vendor shall be liable to indemnify the Bank for the loss, damages, expenses etc. caused to Bank on account of the breach of the confidentiality obligation by Vendor and /or its employees, representatives, agents etc.



4. **MISCELLANEOUS**

- a. Vendor may disclose Confidential Information to its own employees who are assigned to perform the contractual obligations under the Agreement to be executed with the Bank, but only to the extent required for performing their duties under the said Agreement.
- b. The Confidentiality Obligation under this Agreement shall be perpetual and survive post termination/ expiry of the Agreement.
- c. Subject to the limitations set forth in this Agreement, this Agreement will inure to the benefit of and be binding upon the parties, their successors and assigns.
- d. If any provision of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.
- e. The Agreement shall be governed by the laws in India and Vendor agree that Courts/Tribunals in Indore (M.P.) alone shall have jurisdiction to try and settle any dispute arising out of this agreement.
- f. Any Dispute or claim arising out of or in relation to this Agreement shall be resolved amicably by the Parties within 60 days. In the event the Parties are not in a position to amicably settle any Dispute or claim within the aforementioned 60 days, parties may be at liberty to approach before competent court at Indore (M.P.) for adjudication of such dispute.

IN WITNESS WHEREOF, the Parties hereto have duly executed and delivered this Agreement on the day and year first above written.

SIGNED by

for and on behalf of

(_____)

SIGNED by

for and on behalf of

Madhya Pradesh Gramin Bank,
through its authorized representative

ymc



**Annexure-H- Track Record for Past Experience
(On Bidder's Letterhead)**

SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 Request For Empanelment of Security Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT.

Name of the Printer _____

S.No.	Name of the client	Contact Person's	Telephone No.	Address
1				
2				
3				
4				
5				

(Enclose necessary documentary proof) Date:

Yours faithfully,

(Signature of the Bidder) Designation

Seal

Date:

Business Address:



Annexure-I – Escalation Matrix
(On Bidder's Letterhead)

SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 Request For Empanelment of Security Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT.

Name of the printer:

SL.No.	Name	Designation	Mobile No.	Email address

(Enclose necessary documentary Proof) Date:

Yours faithfully,

(Signature of the Bidder) Printed

Name Designation

Seal

Date:

Business Address:



Section-10-Financial Bid

Annexure-J -Financial Bid (To be filed and submit in separate envelope)

SUBJECT: Open Tender/CSD/SECURITY PRINTING/ /2026, DT.xx/xx/2026 Request For Empanelment of Security Printing Press/Printers For Supply of Cheque (SB/CA/CC), Demand Draft on CTS- 2010 FORMAT.

SL	Name of the Items	Specification	Unit	Rate per Leaf (Excluding GST)
1	SB Cheque Books (Personalised)	Consisting 10/25 leaves Cheques book with CTS-2010 specifications viz micro letter, void Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page- 140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour printing)	Per Leaf	
2	CA Cheque Books (Personalised)	Consisting 25 leaves Cheques book with CTS-2010 specifications viz micro letter, void Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page- 140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour printing)	Per Leaf	
3	CC Cheque Books (Personalised)	Consisting 25 leaves Cheques book with CTS-2010 specifications viz micro letter, void Cheques book with CTS-2010 specifications viz micro letter, void pantograph, field placements, Rupees symbol change & fugitive ink background printing on 95 GSM CTS water mark paper in books. (Size-8" X 3.2/3"), Cover page- 140GSM. Record Slip-maplitho-70GSM Requisition Slip-maplitho-70GSM (Multicolour printing)	Per Leaf	
7	Demand Draft	Demand Drafts consisting 100 leaves as per CTS specification including TXN/CA cheque number printing on 95 GSM water mark paper (Size - 8" x 3.2/3") and only numeric code will be printed on Demand Draft. Demand Draft will be book form. (Multicolour Printing)	Per Leaf	

Note: 1) Rate is exclusive of all TAX & GST.

2) L-1 bidder(s) shall be selected for each line item separately based on lowest quote among all bidders for respective line item.

Yours faithfully,

(Signature of the Bidder)

Designation:

Seal

Date:

Business Address:



Section-11- Documents to be executed by selected bidder / vendor
Annexure-K- Performance Bank Guarantee
(BANK GUARANTEE)

Date

Beneficiary: MADHYA PRADESH

GRAMIN BANK

Madhya Pradesh Gramin Bank, Head Office,

C21, Business Park, C21 Square

Opposite Hotel Radisson Blu,

MR - 10,

Indore 452010.

Performance Bank Guarantee No:

We have been informed that _____ (hereinafter called "the Contractor") has received the work order no. "_____" dated _____ issued by Madhya Pradesh Gramin Bank (MPGB), for _____ (hereinafter called "the work Order").

Furthermore, we understand that, according to the conditions of the Work order, a Performance Bank Guarantee is required to be submitted by the Contractor to MPGB.

At the request of the Contractor, We _____ (name of the Bank, the details of its incorporation) having its registered office at _____ and, for the purposes of this Guarantee and place where claims are payable, acting through its _____ branch presently situated at _____ (hereinafter referred to as "Bank" which term shall mean and include, unless repugnant to the context or meaning thereof, its successors and permitted assigns), hereby irrevocably undertake to pay you without any demur or objection any sum(s) not exceeding in total an amount of Rs. _____ (in figures) (Rupees _____ (in words) only) upon receipt by us of your first demand in writing declaring the Contractor to be in default under the Work order, without caveat or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

Please note that you may, if you so require, independently seek confirmation with - (Bank Name & Issuing branch address), that this Bank Guarantee has been duly and validly issued. Notwithstanding anything contained in the foregoing:

The liability of _____ (Bank), under this Bank Guarantee is restricted to a maximum total amount of Rs _____ (Amount in figures and words).

This bank guarantee is valid upto _____

The liability of _____ (Bank), under this Bank Guarantee is finally discharged if no claim is made on behalf of MPGB within twelve months from the date of the expiry of the validity period of this Bank Guarantee.

Our liability pursuant to this Bank Guarantee is conditional upon the receipt of a valid and duly executed written claim or demand, by _____ (Bank) (Address), delivered by hand, courier or registered post to close of banking business hours on _____ (date should be one year from the date of expiry of guarantee) failing which all rights under this Bank Guarantee shall be forfeited and _____ (Bank), shall stand absolutely and unequivocally discharged of all of its obligations hereunder.

This Bank Guarantee shall be governed by and construed in accordance with the laws of India and competent courts in the city of Indore shall have exclusive jurisdiction.

Kindly return the original of this Bank Guarantee to _____ (Bank & Its Address), upon

- a) its discharge by payment of claims aggregating to Rs _____ (Amount in figures & words);
- b) Fulfillment of the purpose for which this Bank Guarantee was issued;
- c) Or, Claim Expiry

